MAILING ADDRESS  STREET ADDRESS  REMITTANCE ADDRESS
P.O. Box 7488  4810 Forest Run Road  PO Box 8048
Madison, WI 53707-7488  Madison, WI 53704  Madison, WI 53708-8048
WEB ADDRESS: demco.com

PHONE NUMBERS  Toll-Free  Fax  Email Address
Ordering  800-356-1200  800-245-1329  order@demco.com
Customer Service  800-962-4463  877-800-5917  custserv@demco.com
Accounting  800-752-7614  800-417-7614  billing@demco.com
Demco Interiors  800-747-7561  800-730-8094  inquiries@demco.com
Inside Sales  800-462-8709  888-329-4728  quote@demco.com
Contracts  866-558-9068  888-320-0288  contracts@demco.com

CORPORATE OFFICERS
Nedra Sadorf  President
Michael Goethel  Vice President, Business Transformation and Continuous Improvement
Pam Terry  Vice President, Marketing
Kurt Ballweg  Vice President, Finance & Human Resources

OWNER
Wall Family Enterprise, Inc.  4810 Forest Run Road  Madison, WI 53704  608-241-1201
Sandy Brandmeier  Chief Executive Officer

BUSINESS CATEGORY
Demco Inc. offers a full range of furniture, equipment, and supplies used in schools and libraries. An annual full-line catalog is published annually and is available in January.

Demco Inc. has been in business under the current ownership since October 1978; we have been serving schools and libraries since 1905.

STATE OF INCORPORATION  Wisconsin  FEDERAL ID#  39-1311089
NUMBER OF EMPLOYEES  295  DUNS  00-6552483

Demco Inc. is not a small business under the U.S. Small Business Administration definition.

TRADE REFERENCES
ACCO Brands  1-847-484-4229  Account #1893
Bayscan Technologies  1-877-229-7226
Community Seating  1-800-622-5661  Account #5370701
Bretford Manufacturing, Inc  1-800-521-9614  Account #1009

INSIDE SALES DEPARTMENT CONTACT INFORMATION
K-12 Market
East Region:  Deb Merfeld  1-800-462-8709 ext 7426
West Region:  LeAnn Dawson  1-800-462-8709 ext 7289
Midwest Region:  Cheryl Stedman  1-800-462-8709 ext 7188

Public Library Market
West Region:  Lisa Heinen  1-800-462-8709 ext 7186
East Region:  Patrick Crombie  1-800-462-8709 ext 7221

High Education Market
Nationwide:  Linda Buchholz  1-800-462-8709 ext 7427

Other Markets
Nationwide:  Kim Satterlee  1-800-462-8709 ext 7407

CONTRACT DEPARTMENT CONTACT INFORMATION
Eastern Region:  Kristopher Snow  1-866-558-9068 ext 7228
Western Region:  Amy Terbilcox  1-866-558-9068 ext 7423

PAYMENT TERMS: Net 30 days
Warehouse Space:  150,000 Sq Ft
Office Sp:  42,500 Sq Ft
NAICS CODES:  423490; 339999; 454113; 337127; 337211; 337214
NIGP CODES:  420, 525, 125, 425, 615, 785, 832, 880
SIC/UNSPSC CODES:  2531, 2599, 2522
CAGE CODE:  09130
Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   Demco, Inc.

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification; check only one of the following seven boxes:
   □ Individual/sole proprietor or
   □ C Corporation
   □ S Corporation
   □ Partnership
   □ Trust/estate
   □ Single-member LLC
   □ Limited liability company. Enter the tax classification (C= C corporation, S= S corporation, P= partnership)
   Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
   □ Other (see instructions)

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
   □ Exempt payee code (if any)
   □ Exemption from FATCA reporting code (if any)
   (Applies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.)
   4810 Forest Run Road
   Madison, WI 53704

6. City, state, and ZIP code

7. List account number(s) here (optional)

Requestor’s name and address (optional)

Part I

Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name shown on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

Employer identification number

Part II

Certification
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person

Date

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-R (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.